

AUDIT & MEMBER STANDARDS COMMITTEE WORK PROGRAMME FOR 2023/24

Item	20 July 2023	27 Sept 2023	28 Nov 2023	1 Feb 2024	21 Mar 2024	17 April 2024	Comments
FINANCE							
Annual Treasury Management Report	√						
Mid-Year Treasury Management and Local Audit Update Report			√				
Accounting Policies and Estimation Uncertainty						√	
Statement of Accounts 2022/23 (and potentially 2021/22)			√				Audit deadline for 2022/23 is 30 September 2023
Treasury Management Statement and Prudential Indicators				√			
Audit & Member Standards Committee Practical Guidance*							*Only relevant if there is updates to guidance so may not be needed
CIPFA Financial Management Code*							*Only relevant if there is updates to guidance so may not be needed
CIPFA Resilience Index	√						
Local Audit Update*							*Only relevant if there is updates to guidance so may not be needed
Overview of the Council's Constitution in respect of Contract and Financial Procedure Rules*							*Only relevant if there is updates to guidance so may not be needed
Annual report on Waivers to Contract Procedure Rules 2022/23	√*						*To be circulated as a briefing paper
LWMTS – Annual Report			√				
INTERNAL AUDIT							
Chair of the Audit Committee's Annual Report to Council						√	
Annual Report for Internal Audit (including year-end progress report)						√	
Internal Audit Plan, Charter & Protocol 2023/24					√		
Internal Audit Progress Report	√		√	√		*	*Included in the 'Annual Report for Internal Audit'

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Review of the Effectiveness of the Audit & Member Standards Committee					√		
Quality Assurance and Improvement Programme /Public Sector Internal Audit Standards	√						
Risk Management Update	√		√	√		√	
Counter Fraud Update Report including Counter Fraud & Corruption/Whistleblowing/Anti-Money Laundering/ Prevention of Tax Evasion Policies			√				
Public Sector Internal Audit Standards and External Quality Assessment					√		
Skills Review & Discussion on the Appointment of An Independent Member		√					
GOVERNANCE							
Annual Governance Statement						√	
Annual Report of the Monitoring Officer – Complaints		√*					*To be circulated as a briefing paper
The Annual letter for Lichfield District Council from the Local Government Ombudsman			√*				*To be circulated as a briefing paper
RIPA reports policy and monitoring	√						
Compliments, complaints, MP and FOI enquiries report 2022/2023	√						
COMPLIANCE AND DATA PROTECTION							
GDPR/Data Protection Policy				√		√	
Compliance and Data Protection verbal update		√					
EXTERNAL AUDITOR – GRANT THORNTON							
Audit Findings Report for Lichfield District Council 2022/23			√				
Audit Plan (including Planned Audit Fee 2022/23)	√*						*Deferred to 2023/24 at the request of the external auditors
Informing the Audit Risk Assessment - Lichfield District Council	√*					√	*Deferred to 2023/24 at the request of the external auditors

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Auditor's Annual Report for Lichfield District Council 2022/23			√*				*Combined with the Auditor's Annual Report for Lichfield District Council 2021/22
Audit Plan (including Planned Audit Fee 2023/24)						√	
Audit Committee LDC Progress Report and Update – Year Ended 31 March 2024						√	
Private meeting with external auditors			√				
EXTERNAL AUDITOR – AZETS							
Audit Plan (including Planned Audit Fee 2023/24)				√			